**Position Description**

**Sierra Nevada AmeriCorps Partnership**

Position descriptions are used by the SNAP Program to recruit members. Please complete the following form and submit it with your Host Site Application or Reapplication. If you are applying to host more than one member you will need to submit a separate position description for each position you are applying for unless the positions are exactly the same and will have the same service plan. Please keep this document to one and a half pages or less. **(Please delete the preceding paragraph in your submitted position description.)**

|  |  |
| --- | --- |
| **Host Site – Location** *Replace this text with your org info* | |
| **Position Title:** | **Type:** |
| *Replace this text with SNAP position title* | □Full Term  □Half Term |

**Organizational Background:** *Replace this text with a brief history and overview of your organization, including mission, goals, and new and ongoing projects.*

**Number of Member Positions at this Site:** *Replace with # of SNAP members at your organization.*

**Site Supervisor’s Name(s) and Title(s):**

* *Replace this text with your Full name, Title*

**Position Description:** *Replace this text with one to two paragraphs about the position.*

**Site-Specific Training Provided:** *Replace this text with any site-specific trainings, conferences, development opportunities.*

**Things to Note:** *Replace this text with expected working conditions, or a list of required qualifications. Please keep in mind any physical requirements for the position that you may require, i.e. lifting, hiking, carrying loads of a specific weight, being outdoors for up to 9 hours, etc. Be as specific as possible with these physical requirements as the SNAP program has had issues arise with poor communication to applicants about the physicality of the specific work at Host Sites.* ***If your Host Site has driving record requirements, please include these here.***

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| --- | --- | --- | --- | --- |
| **WORK HOURS** | | | | |
| **8-hour days** | **10-hour days** | **10+ hour days** | | |
| 0% | 0% | 0% | | |
| **Housing Offered through Site:**  **□** Yes **□** No | **Vehicle provided for Placement Site work:**  **□** Yes **□** No | |
| **TYPE OF WORK** | | | | | | | | | |
| **Field Work**  *(field surveys, planting, invasive pulls, maintenance, etc.)* | **Office Work**  *(lab analysis, data entry, GIS, writing, etc.)* | **Travel**  *(travel to field work and project Sites)* | | **Restoration and Assessment** *(water quality monitoring, habitat restoration, fish surveys, etc.)* | | **Education**  *(teaching, citizen science, etc.)* | **Volunteer Recruitment & Management** | **Member Training**  *(Site-specific training, conferences, and development opportunities)* | **Other**  *(gear and equipment maintenance, outreach, etc.)* |
| 0% | 0% | 0% | | 0% | | 0% | 0% | 0% | 0% |