



Position Description Sierra Nevada AmeriCorps Partnership

Host Site – Location	
Position Title:	Type:
Environmental Educator	<input checked="" type="checkbox"/> Full Term <input type="checkbox"/> Half Term

Organizational Background: The South Tahoe Public Utility District supplies drinking water and provides sewage collection, treatment, and export to protect Tahoe's delicate ecosystem. Managing this complex operation requires an uncommon environmental sensitivity. As such, the District offers a multi-faceted water conservation program, extensive environmental education, and continues to explore alternative energy.

Number of Member Positions at this Site: 1

Site Supervisor's Name(s) and Title(s):

Shelly Thomsen, Public Affairs and Water Conservation Manager

Position Description: The Environmental Educator will be an instrumental member of South Tahoe Public Utility District's water conservation program and the face of its environmental education efforts. The primary environmental education roles will be split between broader environmental outreach with STEEC and water-conservation focused outreach with the district. Other outreach activities can be selected based on member interest, enthusiasm, and time available.

- Coordinate the South Tahoe Environmental Education Coalition (STEEC). STEEC is a collaborative network of more than 25 agencies and organizations that are dedicated to bringing high quality environmental education programs and projects to Lake Tahoe K-12 grade students. This position will coordinate monthly meetings with partnering agencies, refine and teach environmental curriculum, and work to secure donations for STEEC programs including, but not limited to Wonders of Water, Children's Forest, EpicPromise Winter Adventure Program, Science Expo, Wastewater Treatment Plant Tours, and Woods, Water, and Wildlife.
- Support South Tahoe Public Utility District's water conservation program, including water wise rebates and services, and creating customized conservation plans for high water users.
- Coordinate South Tahoe Public Utility District's water leak program, including contacting customers with water leaks, conducting water wise house calls, and issuing leak repair rebates and adjustments.
- Coordinate the District's Water the Right Day and the Right Way program to promote water conservation. This involves developing and distributing outreach material on the program, checking on water complaints, and issuing violations as needed.
- Utilize and integrate social media platforms to promote STPUD and highlight educational topics.

- Coordinate a garden tour that features water conservation, water quality, fire defensible space, and best management practices.
- Develop educational materials, present at community events, and booth at community events including Farmers Markets, Earth Day, Fire Fest, etc.
- Participate on the planning committee for South Lake Tahoe Earth Day and South Lake Tahoe Fire Fest.
- Identify opportunities to develop, maintain, expand, and develop outreach and educational material for South Tahoe Public Utility District's water wise demonstration garden and off-site properties.
- Evaluate, contribute and work on initiatives identified in South Tahoe Public Utility District's Sustainability Plan.

Site-Specific Training Provided:

- WaterSmart program software with water conservation team members.
- Water conservation methods, leak-spotting and detection, basics of irrigation systems.
- Member specific and/or desired training within the district
- Master Gardener trainings (optional)

Things to Note:

- Applicant is required to have the ability to stand for up to 8 hours and work in an office environment, lift tables/chairs/booth material, dig holes for planting and bend over to weed. Applicant will be required to work occasional weekends as needed, and requisite scheduling adjustments are easily accommodated.

Desired Qualifications:

- Bachelor's degree in environmental studies, education, or related field
- Ability to work independently as a self-starter
- Excellent written and oral communication skills
- Experience teaching environmental curriculum preferred
- Outstanding interpersonal skills and ability to work with a wide range of partners
- Experience in areas such as environmental education, water conservation, natural resource management, collaboration, public outreach, social media, and/or campaign advocacy
- Enthusiastic self-starter, with a sense of humor, and passion for conservation preferred
- Valid driver's license

WORK HOURS		
8-hour days	10-hour days	10+ hour days
90%	5%	5%
Housing Offered through Site: <input type="checkbox"/> Yes <input type="checkbox"/> No	Vehicle provided for Placement Site work: <input type="checkbox"/> Yes <input type="checkbox"/> No	

TYPE OF WORK							
Field Work <i>(field surveys, planting, invasive pulls, maintenance, etc.)</i>	Office Work <i>(lab analysis, data entry, GIS, writing, etc.)</i>	Travel <i>(travel to field work and project Sites)</i>	Restoration and Assessment <i>(water quality monitoring, habitat restoration, fish surveys, etc.)</i>	Education <i>(teaching, citizen science, etc.)</i>	Volunteer Recruitment & Management	Member Training <i>(Site-specific training, conferences, and development opportunities)</i>	Other <i>(gear and equipment maintenance, outreach, etc.)</i>
0%	35%	5%	0%	50%	2.5%	5%	2.5%