



Position Description Sierra Corps Forestry Fellowship

Position Title: Program Coordinator

Host Site: Eastern California Water Association & American Forests

Site Supervisor: Holly Alpert (ECWA) & Brittany Dyer (AF)

Work Commitment: Sierra Corps Fellows are passionate and committed to the mission of the Sierra Nevada Alliance, the Sierra Corps Program, and their Host Site(s). Fellows make a full-time, full-term commitment to serve with their Host Sites in the Sierra Nevada. Positions will likely require a large amount of independent, working-from-home, with remote check-ins and remote trainings with Supervisors due to COVID-19 safety concerns. **Position begins in January 2021. Time Commitment: 11 months, 40 hours/week.**

Position Location: Mammoth Lakes or Bishop, CA. Program work will be focused in the Eastern Sierra region.

Organization Description: ECWA, in partnership with the Inyo-Mono Integrated Regional Water Management Program (Inyo-Mono IRWMP), has been identified as the local partner lead for the Eastern Geography of [Sierra Nevada Conservancy's WIP](#) capacity program, funded by the [Regional Forests and Fire Capacity program](#). This role requires ECWA/Inyo-Mono IRWMP to assess the region's planning and programmatic capacity for forest restoration, develop a strategy to implement forest management plans and provide capacity development assistance, and coordinate with beneficiaries and partners to document progress. The fellow will be sharing work time with American Forests, the technical and planning assistance partner, to coordinate and implement the planned capacity building and technical assistance. American Forests creates healthy and resilient forests, from cities to wilderness, that deliver essential benefits for climate, people, water and wildlife. American Forests advances their mission through forestry innovation, place-based partnerships to plant and restore forests, and movement building.

Position Description:

The Sierra Corps Fellow hired for the Eastern California Water Association (ECWA) and American Forests (AF) will hold the position of Program Coordinator for the Regional Fire and Forest Capacity Program (RFFCP) in the eastern Sierra Nevada. This program was initiated in early 2020 as a way to coordinate efforts around fire resilience and forest health in the region and to identify capacity and project needs and begin to bring resources to fill those needs. The Program Coordinator will play a key role in the development and execution of the RFFCP through the following tasks:

- Assisting in the development of a detailed work plan to meet RFFC grant deliverables
- Identifying current and potential interested stakeholders
- Assisting in the assessment of current fire and forest-related efforts in the region

- Attending other stakeholders' meetings
- Planning and convening RFFCP stakeholder meetings
- Gathering information in support of developing a regional fire resilience and forest health plan
- Assisting in the identification of one or more demonstration projects
- Coordinating with Sierra Nevada Conservancy staff
- Coordinating with other RFFCPs throughout the Sierra
- Support American Forests in technical assistance and outreach efforts in the eastern Sierra
- Pursuing additional funding sources, writing grants, to support and expand RFFCP efforts
- Other duties as needed

Required Qualifications:

- Bachelor's degree in Forestry, Environmental Science, or other related field
- Ability to work independently and move tasks forward with minimal supervision
- Knowledge of CEQA/NEPA regulations and documentation
- At least 2 years experience with natural resource management and assessment, post education
- Ability to work with diverse partners and stakeholders and facilitate productive decision making
- Ability to commit to full term of Fellowship position
- Strong ability to work independently and from home (until COVID restrictions are lifted), with remote check-ins with Supervisors and minimal guidance and supervision
- Desire to live and work in the eastern Sierra – ability to move to Mammoth Lakes or Bishop
- Strong attention to detail and willingness to self-teach when necessary
- Strong technical writing skills
- Aptitude for anticipating needs of Supervisors and Stakeholders
- Ability to envision a big picture program and create tasks and strategies to achieve goals
- Willingness to travel throughout region for necessary work (mileage reimbursement provided)

Desired Qualifications:

2 years combined experience in:

- forest health monitoring and assessment
- conservation planning
- project management
- environmental analysis and research
- grant writing
- Strong desire to work in a forest health related career, ideally in the Sierra
- Passion for conservation of the Sierra

Please note this is NOT an entry level position. Applicants should be prepared to be self-motivated and able to identify goals and meet deliverables within a grant funded program.

Compensation:

- \$16.00 per hour wage
- Paid Holidays, accrued PTO and accrued Sick Leave
- Full medical benefits coverage from employer
- \$1500 training and education stipend to be used during term of employment

Host Site Website:

ECWA: not available

American Forests: <https://www.americanforests.org>