



SIERRA NEVADA ALLIANCE

Keeping light in the range.

Position Description Sierra Corps Forestry Fellowship

Position Title: *Project Management Fellow*

Host Site: *Yosemite/Sequoia Resource Conservation and Development Council (YSR CDC)*

Site Supervisors: *Justine Reynolds (YSR CDC) and Brittany Dyer (American Forests)*

Contact: *Justine Reynolds – jreynolds@ysrcandd.org; (559)-877-8663 or (559)-999-9100*

Brittany Dyer – bdyer@americanforests.org;

Work Commitment: Sierra Corps Fellows are passionate and committed to the mission of the Sierra Nevada Alliance and Sierra Corps. Fellows make a year-long, full-time commitment to serve a nonprofit organization or public agency in the Sierra Nevada. **The Sierra Corps Fellowship begins January 8, 2020. Time Commitment: 1700 hours, approximately 32 hours per week.**

Position Location: North Fork, CA. YSR CDC's offices are located at the old mill site in North Fork, CA. This is only 30 minutes away from Oakhurst, the southern portal community of Yosemite. This is also only an hour from the large cities of Fresno and Madera.

Organization Description:

Yosemite/Sequoia Resource Conservation and Development Council (YSR CDC) is a regional 501(c)(3) non-profit serving the foothill and mountain communities of Fresno, Madera, Mariposa and Tulare Counties. The mission of the YSR CDC is "to promote the quality and aesthetic values of our cultural, environmental, and recreational resources by improving the quality of life through diverse sustainable economic development." YSR CDC has worked on a diverse suite of projects focused on resource conservation and economic development, including meadow restoration, fuel reduction, forest restoration and reforestation, community scale biomass, water quality and quantity projects, and wildfire recovery.

American Forests is a national non-profit organization established in 1875 as the first forest conservation organization and helped found the Forest Service. The non-profit has planted more than 60 million trees since 1990 through ReLeaf Partnerships in all 50 states, powered by funding from over 200 corporate partners. The CA State Director is working with diverse stakeholders throughout California to lead restoration of climate-resilient forest landscapes in the face of California's urgent forest health crisis. Her initial priority has been to expand implementation of climate-smart restoration treatments in the hard-hit forests of the Southern Sierra working in partnership with local, state, federal and private partners to accelerate the pace and scale of forest restoration.

Program Description:

YSR CDC has been identified as the local partner lead for the Southern Geography of Sierra Nevada Conservancy's WIP capacity program, funded by the Regional Forests and Fire Capacity program. This role requires YSR CDC to assess the region's planning and programmatic capacity, develop a strategy to implement plans and provide capacity development assistance, and coordinate with beneficiaries and partners to document progress. The fellow will be working with American Forests, the technical and planning assistance partner, to coordinate and implement the planned capacity building and technical assistance.

Recently the Council has focused on working on the tree mortality at the community scale in Madera and Mariposa Counties. Now that the proximate emergency is passing, YSR CDC is shifting focus to A) strategic planning for future wildfire mitigation implementation and B) shifting to working more with Tulare and Fresno partners to increase project implementation and grant capacity. In addition, YSR CDC recently signed a Master Stewardship Agreement with the Sierra National Forest which will result in coordination with partners to identify sponsor organization benefits. American Forests is tied into these processes as a technical expert in climate adaptive planning, either as a cooperator on grant funded programs or through a Memorandum of Understanding between the organizations.

Position Description:

The Project Management Fellow performs tasks that differentiate depending on the funder and project or program at hand. The fellow is expected to be aware of all grant guidelines, deliverables and timelines. The fellow will be asked to think creatively about the tasks at hand to see how a project may be able to be leveraged or improved. The PM manages projects and programs while keeping Council's best interests at hand. This position requires attention to details, anticipating changes or adaptations, building in preventatives, ability to multi-task, and time management.

During the year, the Project Management fellow will be primarily expected to support project management, partner coordination, and outreach and engagement activities associated with Sierra Nevada Conservancy's Regional Forest and Fire Capacity Programmatic funding. This includes meeting with partners, developing capacity assessments, providing capacity building support, and supporting partners as requested to complete prioritization processes. The other portion of the fellow's time will be spent supporting YSR CDC and American Forests' joint projects, supporting collaborative planning processes and biomass utilization, and working with Council sponsor organizations to provide technical assistance.

Required Qualifications:

Must be a U.S. Citizen, U.S. National, or Lawful Permanent Resident Alien of the U.S.

- Must have a minimum of a High School Diploma or GED (higher education degrees are strongly recommended)
- Must be a minimum of 18 years old
- Must be able to pass criminal background check
- Some hiking and being outdoors for up to 6 hours during project site visits
- Occasional evening and weekend work
- Working with the public
- A valid class C driver's license

Desired Qualifications:

- Specialized knowledge
 - Familiarity with non-profit organizations and organizational administration
 - Familiarity with grant processes and program development
 - Understanding of the Sierra Nevada Eco-region, particularly forest restoration, resource conservation, watershed restoration, and other environmental topics
 - Understanding socioeconomics of rural foothill and mountain communities
 - Ability to use GIS software and data analysis tools
 - Familiarity with environmental planning requirements and planning processes
- Skills & Abilities
 - Strong Communication Skills and ability to work with a variety of people
 - Grant Management/Administration
 - Ability to use Microsoft Office suite and other technology
 - Willingness to collaborate and work well with others
 - Able to develop and maintain relationships with partners and sponsor organizations
 - Self-motivated and ability to manage timelines and deliverables

Website:

YSRCDC: <http://ysrcandd.org/>

American Forests: <https://www.americanforests.org/>